

**COMMISSIONERS COURT OF UPSHUR COUNTY, TEXAS  
WEDNESDAY, OCTOBER 31, 2018  
9:00 AM REGULAR SESSION**

**Commissioners met in regular session. Frank Berka was not present.**

**1. Invocation and Pledges**

Prayers said by Judge Fowler

**2. Consider and take action on approval of:**

**A. The minutes of previous meeting:**

Motion to approve the minutes of previous meeting as written made by Mike Spencer

Second by Paula Gentry

Paula Gentry, Don Gross and Mike Spencer voted for.

Motion approved. (Minutes of meeting held on October 15th)

**B. Payroll changes:**

Motion to approve payroll changes made by Mike Spencer

Second by Don Gross

Paula Gentry, Don Gross and Mike Spencer voted for.

Motion approved.

Copies attached.

**C. Payroll:**

Motion to approve payroll made by Mike Spencer

Second by Paula Gentry

Paula Gentry, Don Gross and Mike Spencer voted for.

Motion approved.

Copy attached.

**D. Budget amendments:**

No action needed.

**E. Accounts payable:**

**Expense Approval Report:**

Motion to approve accounts payable made by Mike Spencer

Second by Don Gross

Paula Gentry, Don Gross and Mike Spencer voted for.

Motion approved.

Copy attached.

**F. Accept for recording: Auditor reports; Treasurer reports; Bonds; Oaths; Deputations; Certificates; State and County Taxes Summary; refund of overpayment or erroneous tax payments in excess of \$2500.00; executed contract for court collection services; and applications for use of Upshur County roads and rights-of-way and permit requests.**

Motion to record all documents listed above made by Paula Gentry

Second by Mike Spencer

Paula Gentry, Don Gross and Mike Spencer voted for.

Motion approved.

Copies attached.

**3. Discuss and take action to amend the adopted 2019 holiday schedule and Commissioners Court meeting dates.**

Motion to amend the 2019 holiday schedule to show Thanksgiving holidays as November 28<sup>th</sup> and 29<sup>th</sup> and to amend the 2019 Commissioner's Court Meetings to show Thursday, August 15<sup>th</sup> made by Don Gross

Second by Mike Spencer

Paula Gentry, Don Gross and Mike Spencer voted for.

Motion approved.

Copies attached.

**4. Discuss and take action to approve placement of Christmas tree and dedicatory sign on the courthouse lawn.**

Motion to allow placement of the Christmas tree and dedicatory sign on the courthouse lawn made by Don Gross

Second by Mike Spencer

Paula Gentry, Don Gross and Mike Spencer voted for.

Motion approved.

**5. Discuss and take action to allow choir to sing on the courthouse steps during Yulefest.**

Motion to allow chori to sing on the Courthouse steps during Yulefest made by Paula Gentry

Second by Don Gross

Paula Gentry, Don Gross and Mike Spencer voted for.

Motion approved.

**6. Discuss and take action to allow Fred Davis to wash cars on the county owned vacant lot on Jefferson Street.**

No action was taken.

**7. Discuss and take action to grant competitive bid exemption under Tx Local Govt Code section 262.024(a)(8) for jail food and adopt required form under Tx Local Govt Code section 262.024(d) regarding same.**

Motion to approve the exemption for food under the Local Govt Code and adopt the required form as proposed by the Sheriff made by Don Gross

Second by Paula Gentry

Paula Gentry, Don Gross and Mike Spencer voted for.

Motion approved.

Copy attached.

**8. Discuss and take action on proposals for NIBERS compliant software for the Sheriff's Office.**

Motion to accept the proposal by Zuercher for NIBERS compliant software made by Mike Spencer

Second by Don Gross

Paula Gentry, Don Gross and Mike Spencer voted for.

Motion approved.

Copy attached.

**9. Discuss and take action on forming a committee of commissioners and county employees to build an RFP for a health insurance consultant or broker.**

Motion to appoint Greg Dodson, Anthony Betterton, David Hazel, Andy Jordan, a member of the HR group in the County Treasurer's office, Commissioner Frank Berka and Commissioner Paula Gentry to a committee to build an RFP for an insurance consultant or a broker made by Paula Gentry

Second by Don Gross

Paula Gentry, Don Gross and Mike Spencer voted for.

Motion approved.

**10. Adjourn.**



Attest: Terri Ross, Upshur County Clerk

Attendance sheet placed into minutes for recording purposes only.

Bills previously approved placed into minutes for recording purposes only.

Jury payroll placed into minutes for recording purposes only.

